

NICHOLLS STATE UNIVERSITY
PURCHASING DEPARTMENT
PO BOX 2052 University Station
104 Elkins Hall
Thibodaux, La 70310
Phone No. (985) 448-4038 - Fax No. (985) 448-4921
EO/AA Employer, M/F/H/V

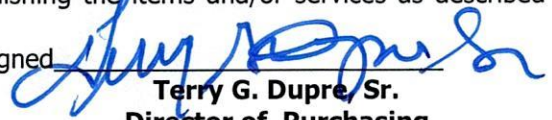
BID NO. **SB01821**

Date: **12/18/2020**

INVITATION, BID AND ACCEPTANCE

INVITATION: Sealed bids, subject to the conditions herein stated and attached hereto, will be received at this office until **3:00 P.M. on 01/07/2021** and then publicly opened for furnishing the items and/or services as described below for Nicholls State University.

Signed



Terry G. Dupre, Sr.
Director of Purchasing

The right is reserved to reject all or part of your offer as well as to cancel this entire solicitation

DESCRIPTION

"Electronic Equipment and Supplies"

Nicholls State University is closed for the Christmas Holiday Beginning Monday December 21st, 2020 through Friday January 1st, 2021

INSTRUCTIONS:

1. YOUR BID SHALL BE MADE ON THE ATTACHED BID FORM(S) AND RETURNED WITH THIS "INVITATION" IN A SEALED ENVELOPE WITH YOUR NAME AND ADDRESS ON THE OUTSIDE OF THE ENVELOPE YOUR BID IS SUBMITTED IN. THE ENVELOPE MUST CLEARLY IDENTIFY THE BID TITLE, BID NUMBER, AND THE SCHEDULED RETURN DATE AND TIME. IF THE SOLICITATION REQUIRES THAT THE WORK IN THE SOLICITATION MUST BE PERFORMED BY A LICENSED LOUISIANA CONTRACTOR, THEN YOUR LOUISIANA CONTRACTORS LICENSE NUMBER MUST BE WRITTEN ON THE OUTSIDE OF THE ENVELOPE THE BID IS SUBMITTED IN.
2. The University cannot accept bids or alterations by wire, phone or facsimile.
3. ALL PRICES ARE TO BE QUOTED COMPLETE AND F.O.B. NICHOLLS STATE UNIVERSITY, THIBODAUX, LA.
4. All prices assumed firm unless otherwise stated.
5. Any bid received after bid closing time will be returned unopened.
6. As a state agency, the University is NOT liable for state sales tax in acted by the State Legislature and in effect at the time of issuance of the order. Do not include federal excise tax unless requested.
8. Unless otherwise specified all bids shall be binding for 30 calendar days from date of bid opening.
9. THIS BID INVITATION SHEET MUST BE SIGNED IN ACCORDANCE WITH R.S. 39:1556(53). YOUR SIGNATURE IDENTIFIES YOUR INTENT TO BE BOUND. FAILURE TO SIGN THIS PAGE AND INCLUDE IT WITH YOUR BID RESPONSE MAY RESULT IN YOUR BID NOT BEING CONSIDERED.
10. Additions for packing or other items not quoted will not be allowed.

BIDDER SHOULD FILL IN ALL BLANK SPACES

Terms will be and shipment will be made within _____ days of receipt of order.

BID

In compliance with the above invitation for bids and subject to the conditions thereof, the undersigned offers and agrees if this bid be accepted within _____ days from the date of opening to furnish any or all of the items (or sections) at the price set opposite each item (or section). (In case of a continuing contract this price shall remain in effect until _____.)

Bidder _____
Address _____

Email _____

Signed _____
Title _____
Phone (_____) _____
Fax (_____) _____

Federal Tax ID Number: _____

NAME OF BIDDER MUST MATCH NAME ON ATTACHED W9 FORM.

NAME ON W9 FORM MUST AGREE WITH THE NAME ASSIGNED TO FEDERAL TAX ID NUMBER PROVIDED.

Acceptance by NICHOLLS STATE UNIVERSITY, THIBODAUX, LOUISIANA as to items numbered:

Signed _____

Date _____



Nicholls State University

Purchasing Office

P. O. Box 2052 – Thibodaux, LA 70310
985.448.4038 – Fax: 985.448.4921

December 18, 2020

PUBLIC NOTICE INVITATION TO BID

Sealed bids will be received by the Purchasing Department, NICHOLLS STATE UNIVERSITY, Thibodaux, La. on, **January 07, 2021 at 3:00 P.M. for:**

"Bid Number SB01821 –Electronic Equipment and Suppliesrainer"

At which time and place the bids will be publicly opened and read aloud. Any bid received after closing time will be returned unopened.

Copies of the specifications may be obtained in electronic format by visiting the State of Louisiana, Office of State Purchasing, LaPAC Web Site, <http://wwwprd1.doa.louisiana.gov/OSP/LaPAC/pubMain.cfm>. Copies of specifications are on file in the Office of the Director of Purchasing, NICHOLLS STATE UNIVERSITY, Thibodaux, LA. To obtain a copy of the specifications from Nicholls State University, call (985) 448-4038 or e-mail terry.dupre@nicholls.edu or evelyn.summers@nicholls.edu

Bids must be returned to the Purchasing Office in sealed envelopes. Bids must be submitted on the form enclosed with the bid specification, and in strict conformity with the intent of same without modifications. Bids must be signed in ink, dated, and title of person signing the bid should be shown on the bid.

No bid may be withdrawn after the scheduled closing time for receipt of bids for at least thirty (30) days.

The University reserves the right to reject any or all bids, and to waive any informalities.

Evidence of authority to submit the bid shall be required in accordance with R.S. 38:2212(B)(5) and/or R.S. 39:1594(C)(4).

An Equal Opportunity Employer.

NICHOLLS STATE UNIVERSITY
THIBODAUX, LOUISIANA

Terry G. Dupre, Sr.
Director of Purchasing, Property Control
and Support Services Administration

TO BE RUN: December 23rd, 2020
TO BE OPENED: January 07th, 2021



Nicholls State University

Purchasing Office

P. O. Box 2052 – Thibodaux, LA 70310
985.448.4038 – Fax: 985.448.4921

NOTICE TO VENDORS INFORMATION FOR STATE OF LOUISIANA HUDSON INITIATIVE

The Louisiana Initiative for Small Entrepreneurships (the Hudson Initiative) was established in accordance with La. R.S. 39:2001- 2008 and La. R.S. 51:931. This is a goal-oriented program which encourages State agencies to contract with certified small entrepreneurships, as well as encouraging contractors who receive contracts from the State to use good faith efforts to utilize certified small entrepreneurships as subcontractors in the performance of the contract. The Hudson Initiative is a race and gender-neutral program. The primary intent of this program is to provide additional opportunities for Louisiana-based small entrepreneurships that are certified by the Louisiana Department of Economic Development to participate in contracting and procurement with the State. The comprehensive rules governing the implementation of the program are located at <http://www.doa.la.gov/pages/osp/se/secv.aspx>. This program is under the auspices of Louisiana Department of Economic Development. All State departments/agencies including the Office of State Procurement, Facility Planning and Control, and the Department of Transportation and Development, as well as colleges and universities, and community and technical colleges are encouraged to participate in this program. The Office of State Procurement facilitates the administration of the program.

Certain procurements will be designated as suitable for participation in the Hudson Initiative. In order to be responsive to the solicitation, the vendor must either be a certified small entrepreneurship, in accordance with La. R.S. 39:2006, or put forth a good faith subcontracting plan to utilize certified small entrepreneurships in the performance of the contract.

In order to assist in locating those small entrepreneurships that are certified by the Department of Economic Development, a "quick reference list" has been compiled, which is arranged alphabetically and by commodity class. This list is automatically refreshed (updated) each time it is opened. The complete list of certified small entrepreneurships is maintained by Louisiana Department of Economic Development, which is responsible for certification of businesses. The list may be accessed here:
<https://smallbiz.louisianaeconomicdevelopment.com/Search>.

Small entrepreneurships that are not currently certified and are interested in participating in procurement and contracting opportunities with the State under the Hudson Initiative are encouraged to visit the Louisiana Economic Development Small Business Certification System at <http://www.louisianaeconomicdevelopment.com/page/hudson-initiative> for qualification requirements and on-line certification. After certification, businesses are encouraged to register in the LaGov Supplier Portal: https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg.

**STATE OF LOUISIANA
NICHOLLS STATE UNIVERSITY
THIBODAUX, LOUISIANA
A Member of the University of Louisiana System**

Rev. 10/2020

The Nicholls State University (NSU) Purchasing Department will receive sealed bids until 3:00 P.M. on the bid opening date specified in the solicitation document. No bid responses will be considered by the NSU Purchasing Department received after 3:00 P.M. on the date specified. Beginning at that time, bids shall be publicly opened and read aloud to those present in the NSU Purchasing Department.

Mail address: Nicholls State University
Purchasing Department
P. O. Box 2052
Thibodaux, LA 70310

Delivery: Nicholls State University
Purchasing Department
906 East First Street
Room 104 Elkins Hall
Thibodaux, LA 70301

Bids submitted are subject to LA R.S. 39:1551-1736; Purchasing Rules and Regulations; Executive Orders; General Conditions; any Special Conditions; and Specifications listed in the solicitation document.

The purpose of this solicitation is to set forth the requirements and specifications of Nicholls State University. The contents of this solicitation and the Bidder/ Vendor/ Contractor's bid response shall become contractual obligations if a contract (purchase order) ensues.

INSTRUCTIONS TO BIDDERS

- 1) **Bid Forms:** All written bids, unless otherwise provided for, must be submitted on, and in accordance with, forms provided, properly signed in accordance with R.S. 39:1556(53) by an authorized representative of the bidding entity. Bid prices shall be typewritten or in ink. Bids submitted in the following manner will not be accepted: (1) bid contains no signature indicating intent to be bound; (2) bid filled out in pencil; and (3) bid sent by facsimile equipment. Price alterations to bid responses received before bid opening time will be considered provided the written price alteration has been received and time-stamped before bid opening time. Any other alterations of the bid response form or foreign conditions attached thereto may cause rejection of the bid response without further consideration.

The NSU Purchasing Department reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.

- 2) **Sealed Envelope:** To assure consideration, all bids must be submitted in a sealed envelope. The Envelope must contain: THE BID NUMBER, THE DUE DATE AND TIME, AND THE NAME OF THE BIDDER.

ADDITIONALLY: THE OUTSIDE OF THE BID ENVELOPE MUST CONTAIN THE STATE OF LOUISIANA CONTRATOR'S LICENSE NUMBER SHOULD THE WORK PROVIDED IN THE SPECIFICATION REQUIRE THAT THE BIDDER BE LICENSED BY THE LOUISIANA STATE LICENSING BOARD FOR CONTRACTORS IN THE APPROPRIATE CLASSIFICATION FOR THE WORK TO BE PERFORMED UNDER THIS SPECIFICATION OR THE SPECIFIC CLASSIFICATION IDENTIFIED IN THE ADVERTISEMENT OR THE SPECIFICATION.

THE CONTRACTOR'S LICENSE NUMBER SHALL APPEAR FOR ANY BID SUBMITTED IN THE AMOUNT OF \$50,000 OR MORE. \$10,000.00 OR MORE FOR ELECTRICAL OR MECHANICAL WORK.

FAILURE OF THE BIDDER TO WRITE THE CONTRACTOR'S LICENSE NUMBER ON THE OUTSIDE OF THE BID ENVELOPE SHALL CAUSE THEIR BID TO BE AUTOMATICALLY REJECTED AND NOT READ.

- 3) **Standard of Quality:** Any product or service bid shall conform to all applicable Federal and State laws and regulations and specifications contained in the solicitation document. Unless otherwise specified in the solicitation document, any manufacturer's name, trade name, brand name, or catalog number used in the specifications is for the purpose of describing the quality level and characteristic required. Bidder should specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation document.
- 4) **Descriptive Information:** Bidders proposing an equivalent brand or model should submit with the bid response information (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability, and compliance with the specifications of the solicitation document. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specification submitted for a product shall be verifiable by the manufacturer. If item(s) bid does not comply with specifications (including brand and/or product number), bidder should state in what respect the item(s) deviate. Failure to note exceptions on the response form will not relieve the successful bidder(s) from supplying the actual products requested.
- 5) **Bid Opening:** Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined 72 hours after request is made. Information pertaining to completed files may be secured by visiting the NSU Purchasing Department during normal working hours. Written bid tabulations will not be furnished.
- 6) **Louisiana Preference:** Preference is hereby given to products produced, manufactured, harvested, grown or assembled in Louisiana which are equal in quality to products produced, manufactured, harvested, grown or assembled outside of Louisiana. The bidder shall state his right to claim the ten percent (10%) preference in his bid response on the form provided and the bidder should state the respective Louisiana location where each qualifying item is produced, manufactured, harvested, grown or assembled.

GENERAL CONDITIONS

Rev 06/2020

- 1) **Prices:** Unless otherwise specified in the solicitation, bid prices shall be complete, including transportation and handling prepaid by the bidder to destination - NSU, Thibodaux, LA. Bids other than FOB destination may be rejected. Bid prices should be quoted in the unit of measure stated. Bid prices shall be firm for a minimum of thirty (30) calendar days, unless otherwise specified by NSU in the solicitation document.
- 2) **Payment Terms:** Cash discounts for less than 30 days may be offered, but will not be considered in determining awards. Bids containing "payment in advance" or "COD" requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
- 3) **Delivery:** Bids may be rejected if the delivery time indicated is longer than that specified in the solicitation document.
- 4) **Taxes:** Bidder is responsible for including all applicable taxes in the bid price. The University is currently exempt from Louisiana State Sales and Use Taxes, and local parish and city taxes. An exemption certificate for state sales and use tax can be provided upon request.
- 5) **New Products:** Unless specifically called for in the solicitation document, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation document. The manufacturer's standard warranty will apply unless otherwise stated in solicitation.
- 6) **Default of Contractor:** Failure to deliver within the time specified in the solicitation document will constitute a default and may cause cancellation of the contract. Where the University has determined the contractor to be in default, the state reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
- 7) **Contract Cancellation:** The University shall have the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to, the following: (1) failure of the vendor to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality, or to be delivered in good condition; (3) misrepresentation by the contractor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.
- 8) **Applicable Law:** All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.
- 9) **COMPLIANCE WITH CIVIL RIGHT LAWS:** By submitting and signing this bid, bidder agrees **The contractor agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.**

Contractor agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of any contract awarded as a result of this solicitation.
- 10) **SPECIAL ACCOMMODATION:** Any "Qualified individual with a Disability" as defined by the American with Disabilities Act who has submitted a bid and desires to attend the bid opening, must notify this office in writing not later than seven days prior to the bid opening date of their need for special accommodations. If the request cannot be reasonably provided, the individual will be informed prior to the bid opening.
- 11) **INDEMNITY:** Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measure, to indemnify, and hold harmless, the state, its officers, its agents and its employees from and against all claims and actions for bodily injury, death or property damages caused by the fault of the contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees. However, the contractor shall have no obligation as set forth above with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the state, its officers, its agents or its employees.

12) CERTIFICATION OF NO SUSPENSION OR DEBARMENT: By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the General Services Administration (GSA), in accordance with the requirements in OMB Circular A-133. A list of parties who have been suspended or debarred can be viewed via the internet at <https://www.sam.gov/index.html/#1>.

13) FEDERAL CLAUSES, IF APPLICABLE: ANTI-KICKBACK CLAUSE- The contractor hereby agrees to adhere to the mandate dictated by the Copeland "Anti-Kickback" Act which provides that each contractor or subgrantee shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation to which he is otherwise entitled.

CLEAN AIR ACT- The contractor hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act which prohibits the use under non-exempt Federal Contracts, Grants or Loans of Facilities included on the EPA list of Violating Facilities.

ENERGY POLICY AND CONSERVATION ACT- The contractor hereby recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

CLEAN WATER ACT- The contractor hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 508 of the Clean Water Act which prohibits the use under non-exempt Federal Contracts, Grants or Loans of Facilities included on the EPA list of Violating Facilities.

ANTI-LOBBYING AND DEBARMENT ACT- The contractor will be expected to comply with Federal Statutes required in the Anti-Lobbying Act and the Debarment Act.

SPECIAL CONDITIONS

BID NUMBER: SB01821 BID OPENING: 01/07/2021

06/2020

.....
NOTICE TO BIDDERS:

- A. ITEMS PURCHASED THAT ARE PRODUCED, MANUFACTURED, ASSEMBLED, GROWN, OR HARVESTED IN LOUISIANA ARE SUBJECT TO PREFERENCE LAWS, SEE BELOW.
- B. PROCUREMENT OF DOMESTICS PRODUCT ACT: ITEMS MANUFACTURED IN THE UNITED STATES ARE SUBJECT TO PREFERENCE LAWS, SEE BELOW.

-
A. In accordance with the Louisiana Revised Statute 39:1604, a preference of 10% may be allowed for materials, supplies, products, provisions, or equipment which are produced, manufactured, or assembled in Louisiana, as defined in R.S. 38:2251(A), and which are equal in quality to other materials, supplies, products, provisions.

DO YOU CLAIM THIS PREFERENCE? YES _____ NO _____

SPECIFY ITEM NUMBER(S) _____

Specify location within Louisiana where this product is produced, manufactured, grown or assembled: _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES.

Bidder shall provide with bid detailed information as to how the item qualifies for this preference. This preference may be allowed if all of the following conditions are met:

- 1) The cost of such items does not exceed the cost of other items which are manufactured, processed, produced, or assembled outside the state by more than ten percent.*
- (2) The vendor of such Louisiana items agrees to sell the items at the same price as the lowest bid offered on such items.*
- (3) In cases where more than one bidder offers Louisiana items which are within ten percent of the lowest bid, the bidder offering the lowest bid on Louisiana items is entitled to accept the price of the lowest bid made on such items.*

- B. In accordance with the Louisiana Revised Statute 39:1604.7, Procurement of Domestic Products Act, a preference of 5% may be allowed for materials, supplies, product, provisions, or equipment which are manufactured in the Unites States and which are equal in quality to other material, supplies, products, provisions, or equipment.**

DO YOU CLAIM THIS PREFERENCE? YES _____ NO _____

SPECIFY ITEM NUMBER(S) _____

Specify location within the United States where this product is produced, manufactured, grown or assembled: _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES.

Bidder shall provide with bid detailed information as to how the item qualifies for this preference. This preference may be allowed if all of the following conditions are met:

- (1) The cost of such items does not exceed the cost of other items which are manufactured outside the United States by more than five percent.*
- (2) The vendor of such items agrees to sell the items at the same price as the lowest bid offered on such items.*
- (3) In cases where more than one bidder offers items manufactured in the United States which are within five percent of the lowest bid, the bidder offering the lowest bid on such items is entitled to accept the price of the lowest bid made on such items.*
- (4) The vendor certifies that such items are manufactured in the United States.*

CONDITIONS OF PURCHASE

The following conditions, unless otherwise stated in the bid document, will apply to all purchase orders:

Merchandise must be accompanied by delivery slip or shipping list showing items shipped or delivered and the purchase order number. THE PURCHASE ORDER NUMBER must appear on all invoices, delivery memoranda, bills of lading packages and correspondence.

The University is not responsible for goods delivered or work done without a written order. No allowance for boxing or crating. Unauthorized quantities in excess of this order will be returned or held subject to shipper's order, expense and risk.

Contractor warrants that the merchandise to be furnished hereunder will be in full conformity with the specifications, drawing or sample and agrees that this warranty shall survive acceptance of the merchandise and that contractor will bear the cost of inspecting rejected merchandise.

All rejected goods will be held at contractor's risk and expense, subject to contractor's prompt advice as to disposition. Unless otherwise arranged, all rejected goods will be returned at contractor's expense.

Contractor will, at its expense defend the University against any claim that any merchandise to be furnished hereunder infringes a patent or copyright in the United States or Puerto Rico, and will pay all costs, damages and attorney's fees that a court finally as a result of such claim.

VENDOR INFORMATION SHEET

Please complete this page and the W9 form. The Vendor Information Sheet and W9 form should be completed by new and current vendors of the University and both completed documents should be submitted with bid response.

ORDER FROM NAME AND ADDRESS:

**NAME OF BIDDER MUST MATCH NAME ON ATTACHED W9 FORM.
NAME ON W9 FORM MUST AGREE WITH THE NAME ASSIGNED
TO FEDERAL TAX ID NUMBER PROVIDED.**

Address Line 1

Address Line 2

Address Line 3

Telephone

FAX

E-Mail Contact Address

REMIT TO ADDRESS:

**NAME OF BIDDER MUST MATCH NAME ON ATTACHED W9 FORM.
NAME ON W9 FORM MUST AGREE WITH THE NAME ASSIGNED
TO FEDERAL TAX ID NUMBER PROVIDED.**

Address Line 1

Address Line 2

Address Line 3

Telephone

FAX

E-Mail Contact Address

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

____ - ____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**BID FORM
NICHOLLS STATE UNIVERSITY
THIBODAUX, LA
PAGE 1 OF 10**

Bid Item #1: Bose F1 Powered Subwoofer, or equal
40Hz-250Hz Frequency Response
38Hz-250Hz Frequency Range
130 dB Maximum SPL
100W Rated Power

2 Each @ \$_____ Each = Total \$_____

Bid Item #2: Nikon D750 DSLR Camera, or equal

Single Lens reflex digital camera
F Bayonet lens mount
24.3 Million Effective Pixels
FX Sensor Format
CMOS Image Sensor type

Image Area Pixels: FX-format, (L) 6,016 x 4,016, (M) 4,512 x 3,008,
(S) 3,008 x 2,008, DX-format, (L) 3,936 x 2,624, (M) 2,944 x 1,968, (S) 1,968 x 1,312,
1:2 format (30 x 20) (L) 5,008 x 3,336, (M) 3,752 x 2,504, (S) 2,504 x 1,664

File Format Still Images: JPEG: JPEG-Baseline compliant with fine (approx 1:4), normal
(approx 1:8), or basic (approx 1:16) compression (size priority); Optimal quality
compression available NEF (RAW) + JPEG: single photograph recorded in both NEF
(RAW) and JPEG Formats NEF (RAW): lossless compressed, compressed 12 or 14 bit

Storage Media SD, SDHC, SDXC

File System: Compliant with DCF (Design Rule for Camera File System) 2.0

DPOF (Digital Print Order Format)

EXIF 2.3 (Exchangeable Image File Format for Digital Still Cameras)

PictBridge

1 Each @ \$_____ Each

Bid Item #3: Nikon AF-S NIKKOR 70-200mm f2.8E FL ED VR Lens, or equal,
F-Mount Lens/FX Format, Aperture Range: f/2.8 to f/22, Six Extra-
Low Dispersion Elements, Fluorite and HRI Elements, Nano Crystal
& Super Integrated Coatings, Silent Wave Motor AF System,
Vibration Reduction with Sport Mode, Electromagnetic Diaphragm
Mechanism, Detachable, Rotatable Tripod Collar, Rounded 9-Blade
Diaphragm

1 Each @ \$_____ Each

Bid Item #4 Sandisk 128GB Extreme Pro UHS-1 SDXC Memory Card

20 Each @ \$_____ Each = \$_____ Total

Bid Item #5: Nikon EN-EL15a Rechargeable Lithium-Ion Battery, or equal

4 Each @ \$_____ Each = \$_____ Total

**Bid Item #6: Bolt CBP-N2, or equal, Compact Battery pack for Nikon SB-900, SB910
& SB-500 Flash with 8 AA NiMH Batteries and two (2) Charges**

1 Each @ \$_____ Each

BID FORM
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Bid Item #7: Nikon SB-5000 AF Speedlight, or equal

Commander Function , Remote Function

Guide Number 34.5 m/113 ft. (at 35 mm) 55 m/180 ft. (at 200 mm) (FX format, standard illumination pattern) (at ISO 100)

Flash Exposure Control i-TTL Balanced Fill-Flash with CLS compatible cameras

Lens Coverage 24 to 200mm lens, 14mm with wide panel (in FX format)

Illumination pattern The light distribution angle is automatically adjusted to the camera's image area in both FX and DX formats Standard Even Center-weighted

Other Available Functions Test Firing Monitor Pre-flashes AF-assist illumination for multi-point AF Modeling illuminator

Bounce Function (Tilt) Flash head tilts down to -7° or up to 90° with click-stops at -7°, 0°, 45°, 60°, 75°, 90°

Bounce Function (Rotate) Flash head rotates horizontally 180° to the left and right with click-stops at 0°, 30°, 60°, 75°, 90°, 120°, 150°, 180°

Flash Duration 1/980 sec. at M 1/1 (full) output 1/1,110 sec. at M 1/2 output 1/2,580 sec. at M 1/4 output 1/5,160 sec. at M 1/8 output 1/8,890 sec. at M 1/16 output 1/13,470 sec. at M 1/32 output 1/18,820 sec. at M 1/64 output 1/24,250 sec. at M 1/128 output 1/30,820 sec. at M 1/256 output

Required Power Source Four 1.5 V alkaline AA-size batteries

Optional Power Supply SK-6A Power Bracket Unit, SD-9 High-Performance Battery Pack

This flash is not compatible with the SK-6, only the SK-6A

Flash-ready Indicator Rear and Front lights blink: Insufficient light for correct exposure (in i-TTL, Auto Aperture flash, Non-TTL Auto flash, or Distance-priority manual flash operations).

Rear lights up and Front blinks: recycled and ready to fire.

Flash Compensation -3.0 EV to +3.0 EV in increments of 1/3 steps in i-TTL auto flash, Auto Aperture flash, Non-TTL auto flash and Distance-priority manual flash modes

Custom Setting AF-Assist Illumination

Wireless Flash Modes Master Remote

Other Functions Improved Thermal Cut-out

1 Each @ \$_____ Each

Bid Item #8: Nikon SB-700AF Speedlight Kit, or equal,

Compatible with Nikon i-TTL

Guide Number: 92' at ISO 100 and 35mm

Zoom Range: 24-120mm (12mm with Panel)

Tilts from -7° to 90°

Rotates Left & Right 180°

Commander Mode for Wireless TTL Control

Strobe Mode and 3 Illumination Patterns

Recycle Time: 2.5-3.5 Seconds

Slow, High-Speed, 1st & 2nd Curtain Sync

Runs on 4 AA Batteries

1 Each @ \$_____ Each

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Bid Item #9: Case Logic Kontrast DSLR Shoulder Bag, Black, or equal

Customizable storage protects a Pro DSLR camera with attached lens, a DJI Mavic Pro (or drones up to 320mm x 280mm x 140mm) and a variety of accessories
Water-resistant DuraBase offers protection and stability from the ground up
Innovative hammock system suspends camera body for superior impact protection
Dedicated compartment stores up to 10.1" tablet and 15" laptop
Quickly access memory cards, filters or small accessories through dual-access lid pocket
Top load entry opens away from your body for convenient access to your camera and top two accessories
Side stretch pockets double as tripod attachment or water bottle pockets
Innovative strap management system eliminates messy, hanging straps
Maximum comfort from padded, ergonomic back panel and shoulder straps
Keep pack from shifting with secure sternum strap
Dual zippers on main compartment designed to fit a luggage lock for extra security
High visibility lining provides contrast to quickly spot accessories

1 Each @ \$_____ Each =

Bid Item #10: Sling Studio Mobile Production Kit, or equal

SlingStudio Hub and Battery
CameraLink Wireless Video Transmitter
8-Port USB Type-C Multimedia Adapter
Import Backgrounds via Chroma Key
Import Motion Graphics for Lower Thirds
Voice-Activated or Timed Auto-Switching
Low-Delay Mode for Teleconferencing
Up to 10-Minute Instant Replay
Live Stream Without Storage Device
Backpack Holds Kit and Accessories

1 Each @ \$_____ Each

Bid Item #11: SlingStudio Cameralink, or equal

Stream up to 1080p HD video, Flexibility mounts to the camera or tripod, intuitive LED displays, long battery life, HDMI D to C included

4 Each @ \$_____ Each = \$_____ Total

Bid Item #12: Sling Studio Battery, or equal

Powers SlingStudio Hub for up to 3 Hours, Charges via SlingStudio Hub Power Supply

1 Each @ \$_____ Each = \$_____ Total

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Bid Item #13: Hosa Technology XLR Female to XLR Male Y-Cable (6") #YXM-121, or equal

12 Each @ \$_____ Each = Total \$_____

Bid Item #14: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Orange #M3015-O

3 Each @ \$_____ Each = Total \$_____

Bid Item #15: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m. blue #M3015-B

3 Each @ \$_____ Each = Total \$_____

Bid Item #16 Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Green #M3015-GR

3 Each @ \$_____ Each = Total \$_____

Bid Item #17: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Red #M3015-R

3 Each @ \$_____ Each = Total \$_____

Bid Item #18: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Gray #M3015-G

3 Each @ \$_____ Each = Total \$_____

Bid Item #19: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Brown #M3015-BR

3 Each @ \$_____ Each = Total \$_____

Bid Item #20: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Violet #M3015-V

3 Each @ \$_____ Each = Total \$_____

Bid Item #21: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m White #M3015-YW

3 Each @ \$_____ Each = Total \$_____

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Bid Item #22: Kopul premium performance 3000 Series XLR M to XLR F Microphone cable, 15' 4.6m Yellow #M3015-Y

3 Each @ \$_____ Each = Total \$_____

Bid Item #23: Mogami Gold 8-Channel D25 to D25 Analog Snake Cable (100'), or equal

3 Each @ \$_____ Each = Total \$_____

Bid Item #24: Sound Tools CAT Rack FX Audio Over CAT 5 Rack Female, or equal

2 Each @ \$_____ Each = Total \$_____

Bid Item #25: Sound Tools CAT rack FX Audio Over CAR 5 Rack FEMALE, or equal

2 Each @ \$_____ Each = Total \$_____

Bid Item #26: Sound Tools CAT Box FX Four Female XLR Stage Box with main and parallel EtherCON connectors, or equal

2 Each @ \$_____ Each = Total \$_____

Bid Item #27: Sound Tools CAT Box MX Four Male XLR Stage Box with main and parallel EtherCON connectors, or equal

2 Each @ \$_____ Each = Total \$_____

Bid Item #28: Sound Tools CAT Tails FX Four Female Audio Lines Down Cheilded Cat 5/6/7 cable, or equal

1 Each @ \$_____ Each

Bid Item #29: Sound Tools CAT Tails MX Four XLR Male Audio Lines Down Shielded Cat 5/6/7 Cable, or equal

2 Each @ \$_____ Each = Total \$_____

Bid Item #30: Sigma 18-200mm F/3.5-6.3 DC Macro OS HSM Contemporary Lens for Canon EF, #885-401, or equal

4 Each @ \$_____ Each = Total \$_____

Bid Item #31: Kanex Pro # HD100FTCL314 High Resolution HDMI Cable (100'

6 Each @ \$_____ Each = Total \$_____

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Bid Item #32: StarTech # ST122HD4KU, or equal, 1X2 UHD 4K HDMI Splitter

4 Each @ \$_____ Each = Total \$_____

Bid Item #33: HDMI to DVI Cable, Cable Creation 10 feet HDMI Male to DVI(24+1) Male Cable, Fold Plated HDTV to DVI Cable, Supports 1080P, 3D, for Raspberry Pi, Roku, Xbox One Graphics Card, Blue-Ray, Nintendo Switch

5 Each @ \$_____ Each = Total \$_____

Bid Item #34: SennHeiser SEEW100ENGAK EW 100 G4 2-Person Camera-Mount Wireles Combo Microphone System Kit (A: 516 to 558 MHz)

3 Each @ \$_____ Each = Total \$_____

Bid Item #35: Sony, # SOPXWZ90V, PXW-Z90V 4K HDR XDCAM with Fast Hybrid AF, or Equal

Single 1" Exmor RS CMOS Sensor, UHD 4K (3840 x 2160) up to 30p, 4K HDR with Hybrid Log-Gamma (HLG), 3G-SDI Output, 2.4/5 GHz Live Streaming, Phase-Detection Autofocus (AF), Zeiss 12x Optical / 18x Clear Image Zoom, Records MPEG-2 HD with Optional License, XAVC HD / QFHD Recording, S-Log3/S-Gamut3 Imaging Options, 2 x SD Card Slots, Relay & Simul Modes

3 Each @ \$_____ Each = Total \$_____

Bid Item #36: Movo, or equal, WMIC10 2.4 GHz, Wireless Lavalier Microphone System for DSLR Cameras, 1phone/iPad/Android Smartphones, Camcorders (50-Foot Transmission Range)

5 Each @ \$_____ Each = Total \$_____

Bid Item #37: Selfie Stick tripod Fudgtek, integrated, portable all in one professional heavy duty Aluminum lightweight, Bluetooth remote for Apple, & Android Devices, non-skid tri-pod feet Extends to 51", Black

5 Each @ \$_____ Each = Total \$_____

Bid Item #38: Manfrotto 502AH Video Head & MT055XPRO3 Tripod Kit

502AH Pro Video Head with Flat Base, MT055XPRO3 Tripod with Center Column, 15.5 lb Payload, 8.8 lb Counterbalance, 67" Max Height with Column Raised, 55" Standard Max Height

10 Each @ \$_____ Each = Total \$_____

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Bid Item #39: DJI TB50, Bo CP.BX.000202 Intelligent Flight Battery

Compatibility: Inspire 2 and Ronin 2

Capacity: 4280 mAh - Voltage: 22.8 V

Battery Type: LiPo 6S - Energy: 97.58 Wh - Net Wt: 515 g

4 Each @ \$_____ Each = \$_____ Total

Bid Item 40: DJI Multilink for Inspire 2 and Cendence Controllers

#CP.IN.00000001.01

Allows for Multiple Operators of 1 Drone, Connects 2-4 Controllers as Master/Slave, Run Pilot/Gimbal with 2 Remotes, Run Pilot/Gimbal/Camera with 3-4 Remotes, All Commands Route Through Master Remote, Drone Delivers Video to All Controllers, Communication Distance up to 492'

1 Each @ \$_____ Each

Bid Item 41: DJI's Cendence Remote Controller # CP.BX.000237

For Inspire 2 and Matrice 200 V1 Series, Includes High-Gain Patch Antenna, 5 Analog Control Channels, 10 Customizable Buttons, Modular Design, CrystalSky Compatibility

1 Each @ \$_____ Each

Bid Item #42: Delkin Devices DDMSDR50064G, or equal, 64GB Advantage UHS-I MicroSDXC Memory Card.

10 Each @ \$_____ Each = \$_____ Total

Bid Item #43: Sandisk #SDDRK-121-A46, or equal, Micro SD to SD Adapter

3 Each @ \$_____ Each = \$_____ Total

Bid Item #44: Pelican #009150-0100-110, or equal, 0915 Memory Card case for 12 SD 6 miniSD and 6 micro SD Cards.

2. Each @ \$_____ Each = \$_____ Total

Bid Item #45: DJI Mavic 2 Pro with Smart Controller

Hasselblad 20MP / UHD 4K Gimbal Camera, 1" CMOS + f/2.8-f/11 Adjustable Aperture, Smart Controller Included, 10-Bit Dlog-M + 10-Bit HDR Video, OcuSync 2.0 Transmission Technology, Up to 31 Minutes Flight Time, Omnidirectional Obstacle Sensing, Hyperlapse Time-Lapse Mode, Top Speed of 44.7 mph, Enhanced HDR Photos with 14EV

2Each @ \$_____ Each = \$_____ Total

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Bid Item #46: PGYTECH Safety Carrying Case for DJI Mavic 2 and Smart Controller

Fits Drone, Controller, and 4 Batteries, Also Packs Charger and Accessories, Plastic Shockproof Lining, Stainless Steel Reinforced Padlock, Pressure Balance Valve

2 Each @ \$_____ Each = \$_____ Total

Bid Item #47: DJI CP.MA.00000038.01 Battery Charging Hub for Mavic 2 Pro/Zoon Enterprise Batteries

For DJI Mavic 2 Batteries, Recharge up to Four Batteries, Batteries Recharge in Sequence, DJI Car or Battery Charger Required, Compact and Foldable Design

1 Each @ \$_____ Each

Bid Item #48: DJI, CP.BX.000202 Intelligent Flight Battery

Compatibility: Inspire 2 and Ronin 2
Capacity: 4280 mAh - Voltage: 22.8 V
Battery Type: LiPo 6S - Energy: 97.58 Wh - Net Wt: 515 g

4 Each @ \$_____ Each = \$_____ Total

Bid Item #49: DJI Goggles #DJGOGGLESCK Headset with Micro-USB OTG Cable

DJI Goggles FPV Headset, Micro-USB OTG Cable for Spark Controller, has ability to receive video feedback and control the DJI Spark drone. The included micro-USB OTG Cable allows the DJI Goggles to connect to the Spark's controller.

3 Each @ \$_____ Each = \$_____ Total

Bid Item #50: Pioneer DJ HRM-7 Professional Circumaural Studio Monitor Headphones, or equal,

40mm Drivers, High Definition: 5 Hz to 40 kHz, Hybrid Memory Foam Earpads, Soft Velour Fabric for Comfort, Ergonomic and Flexible Headband, Large Ear Chamber for Wide Sound Stage, 2x Detachable Cables: Coiled & Straight, Replacement Earpads Included

10 Each @ \$_____ Each = \$_____ Total

Bid Item #51: Peavey Escort 6000 Portable PA System E3608630, or equal

600W Output, Portable Design, Digital Multi-Effects, Feedback Locating System, 2 Folding Speaker Stands, Case with Luggage Wheels

4 Each @ \$_____ Each = \$_____ Total

Bid Item #52: Auray PFNY-6 Nylon Pop Filter with Gooseneck and C-Style Clamp, or equal

6" Double-Layered Nylon Pop Screen, Protects Against Vocal Plosives, 13" Flexible Gooseneck, Protects Mic from Corrosive Moisture, Sturdy C-Clamp with Thumbscrew Fastener, Grommet & Padding Protect Stand Finish

8 Each @ \$_____ Each = \$_____ Total

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Bid Item #53: iBenzer, or equal, Neon Party MacBook Pro 16" Touch Bar Case, Black

1 Each @ \$_____ Each

Bid Item #54: Targus CUCT02UA15S, or equal, 16" Corporate Traveler Checkpoint-Friendly Topload case

Durable Ballistic 1680 Denier Nylon, Fits Laptops With up to 16", Screens, Air Cushion System, Removable Laptop Sleeve

1 Each @ \$_____ Each

Bid Item #55: Bose 739523-1110, or equal, Soundlink Revolve Bluetooth Speaker, triple black

3.6" Full-Range Driver, Bluetooth 4.2 with NFC Connectivity, Built-In Rechargeable Battery, IPX4 Splashproof, Lasts up to 16 Hours per Charge, 1/8" Auxiliary Port

3 Each @ \$_____ Each = \$_____ Total

Bid Item #56: OWC 1.0TB Mercury Electra 6G SSD 2.5" Serial ATA 7, Solid State Drive, or equal

3 Each @ \$_____ Each = \$_____ Total

Bid Item #57: LaCie 2TB Rugged Mobile Hard Drive, or equal, Thunderbolt & USB 3.0, Type C

4 Each @ \$_____ Each = \$_____

Bid Item #58: Acer C200 FWVGA DLP Projector, # MR.JQC11.00C, or equal

Image Native Resolution 854 x 480 Maximum Resolution 1600 x 1200 Standard Mode Brightness Up to 200 lm Native Aspect Ratio 16:9 Compatible Aspect Ratio 4:3 Contrast Ratio 2,000:1 Throw Ratio 1.1 (82"@78.74") Maximum Vertical Sync 60 Hz Maximum Horizontal Sync 33.20 kHz Minimum Vertical Sync 50 Hz Color Supported 16.7 Million Colors (24-bit) Projection Lens Maximum Lens Aperture F/1.7 Maximum Focal Length 5.02 mm Minimum Diagonal Image Size 25" Maximum Diagonal Image Size 100" Minimum Projection Distance 23.62" Maximum Projection Distance 94.49" Optical Zoom 1x Lamp Lamp Type LED Number of Lamps 1 Normal Mode Lamp Life 20000 Hour Economy Mode Lamp Life 30000 Hour Interfaces/Ports HDMI Yes Number Of Audio Outputs 1 Audio Line Out Yes Total Number of HDMI Ports 1 Technical Information Projection System DLP Projection Method Front Video Compatibility EDTV HDTV SDTV Computer Compatibility Windows PC Battery Information Battery Chemistry Lithium Ion (Li-Ion) Battery Capacity 6700 mAh Battery Run Time 4.50 Hour Power Description Power Supply 100 V AC~240 V AC Input Voltage 120 V AC 230 V AC Operating Power Consumption 35 W Operating Power Consumption (Eco Mode) 20 W Physical Characteristics Temperature 41°F (5°C) to 104°F (40°C) Humidity 80% Maximum Relative Humidity Weight (Approximate) 12.35 oz Miscellaneous Package Contents C200 DLP Projector AC to DC Power Adapter HDMI Cable Quick Start Guide Optional Accessories Lamp (MC.JQC11.001) WirelessCAST (MWA3) (MC.JKY11.008)

2 Each @ \$_____ Each = \$_____

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THE BRAND NAMES SPECIFIED ARE USED ONLY TO DESCRIBE THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. HOWEVER, IF BIDDING AN "EQUIVALENT" TO BRAND OR MODEL SPECIFIED, BIDDERS SHOULD SUBMIT WITH THE BID RESPONSE INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR THE UNIVERSITY TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS OF THE SOLICITATION DOCUMENT. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATION SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DOES NOT COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER SHOULD STATE IN WHAT RESPECT THE ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE RESPONSE FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

**THE PRICES OF ALL ITEMS MUST INCLUDE ALL SHIPPING FOR DELIVERY TO
NICHOLLS STATE UNIVERSITY**

BID SUBMITTED BY: _____
(Please print or type name)

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE/FAX: _____/_____

E-MAIL: _____